

Troy Givans, Director
Community Development
Department



County of Sacramento
 Code Enforcement Division

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Barry Chamberlain, Chief
Code Enforcement Division

County of Sacramento

Cart Retention Plan

Pursuant to Section 4.63.035 of the Sacramento County Code, business owners must submit a Cart Retention Plan to prevent customers from removing wheeled carts from the business premises, and for retrieval of carts. This plan must be submitted to Sacramento County Code Enforcement as indicated below.

1. Identification

Name of Business			
Business Address			
Business Owner		Phone Number	
Business Owner Email			
Onsite Contact - <i>(If different than Owner)</i>		Phone Number	
Onsite Contact Email			

2. Cart Inventory

Please indicate the total number of wheeled carts maintained on the premises		
<input type="checkbox"/> 0 - 25	<input type="checkbox"/> 25 - 50	<input type="checkbox"/> 50+

3. Notice to Customers

Please indicate your procedure for providing notification to customers that removal of wheeled carts from the premises is prohibited. Notices must be posted in conspicuous areas to be made visible to customers. Select all that apply.		
<input type="checkbox"/> Flyers distributed around the premises	<input type="checkbox"/> Warnings on Wheeled Carts	<input type="checkbox"/> Signs posted in prominent places near building and parking lot exits.
<input type="checkbox"/> Other: Please describe		

4. Cart Identification

Every cart owned or provided by any business in the County of Sacramento must have a sign permanently affixed to it that contains the following information:

- 1) Identity of owner or name of business establishment
- 2) Address for cart return
- 3) Telephone for reporting location of abandoned cart
- 4) Notification of procedure to be utilized for authorized removal of cart from business premises
- 5) Notification of the unauthorized removal of cart is violation of State law and this Code.

Please indicate the language and statement to be used with the requirements of Sacramento County Code section 4.63.030. Include a sample or photograph.

5. Physical Measures

Please describe in detail in the space below the specific physical measures that will be implemented to prevent cart removal from the premises. Please attach more pages to this form if necessary.

Additional pages attached.

6. Shopping Cart Retrieval

Please provide a description of the procedure for retrieval of abandoned carts within a 2.5 mile radius of your business, or proof of contract for cart retrieval services with the county or other retrieval business that is approved by Code Enforcement. If contracted with a retrieval business, please include primary contract information.

7. Plan Contact

Please provide the contact information for the individual who can be contacted if there are more questions about your site's Cart Retention Plan.

Name, Title	
Address	
Phone	
E-Mail	

To the best of my knowledge, the above information is true and accurate.

Signature

Print Name

Title

Date

A one-time fee in the amount of \$309.32 (\$296.00 plus \$13.32 IT Fees), shall be paid to the County of Sacramento at the time of submittal of the Cart Retention Plan. Checks are to be made payable to the County of Sacramento with the notation of "Cart Retention Plan" in the memo section.

Please return completed form with fee to:

Code Enforcement
10481 Armstrong Ave, Suite 110
Mather, CA 95655

Forms can be accepted by mail or in-person.